



Natural Resources Conservation Service
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August 27, 2007

WEST VIRGINIA BULLETIN NO: WV390-7-5

SUBJECT: PDM-Fiscal Year (FY) 2007 Program Operations and Tracking system (POINTS)
Reporting for the Resource Conservation and Development (RC&D) Program

Purpose: To provide guidance to the RC&D Coordinators regarding progress reporting for the RC&D Program for FY 2007.

Expiration Date: December 29, 2007

Action Required By: **September 28, 2007 and October 15, 2007**

Background – Each year, RC&D Coordinators are responsible for reporting information on RC&D projects for the current fiscal year. State Conservationists are accountable for information provided by their RC&D Coordinators. The data RC&D Coordinators are providing is necessary for preparing a number of NRCS and USDA budget and performance reports, which are required in early FY 2008.

Explanation – There are two “action required by” dates for reporting project information for the RC&D Program. The data for the RC&D Program’s three goaled performance measures is entered into POINTS and then compiled and sent to the Performance Results System (PRS). The final date for entering the information for these measures into POINTS is September 28, 2007. All other project information must be entered by October 15, 2007. The Assistant State Conservationist – Field Operations must ensure that all RC&D data for their area has been entered into the system and that the data is accurate, complete, and consistent.

Action Item 1 – RC&D Annual Performance Measures: By **September 28, 2007**, ensure that all data relating to the three RC&D goaled annual performance measures is entered for FY 2007.

Action Item 2 – FY 2007 RC&D Project Information: The remaining data for RC&D projects is due by **October 15, 2007**. Include information on all projects planned, ongoing, and completed as of September 30, 2007. It is vital that the coordinators include information on all projects, especially information regarding funding or services provided by other USDA agencies.

Contact – If you have questions, please contact Bill O’Donnell, WV RC&D Program Manager, at (304)284-7543.

/s/

KEVIN WICKEY
State Conservationist

DIST: A
RC&D

